

Strategic Venue Sourcing

Remove the Friction, Guesswork, and Time-Drain from Event Planning.

We make venue sourcing simple, fast, and stress-free. Every brief is handled with care, clarity, and a focus on delivering the right options – not just more options.

How We Work (The 8-Step Process)

1 You Share Your Brief

Tell us what you need: dates, numbers, location, budget, and any must-haves.

We keep the intake straightforward to save you time.

2 We Refine the Details

If anything needs clarifying, we sort it early. We pressure-test the requirements to ensure the search is accurate from the very start.

3 We Search the Market

Using our knowledge and relationships, we identify venues that genuinely fit – not just everything with a meeting room.

4 We Confirm Availability

We speak directly with venues to check dates, pricing, capacities, and any added value, so you get real, comparable information.

5 The Curated Shortlist

We present a clear, concise proposal highlighting strengths and considerations.

No data dumping—just the information you need to decide quickly.

6 Holds & Negotiations

If you want to move forward, we handle the admin—placing provisional holds, negotiating best-value rates, and gathering contract details.

7 You Choose, We Support

Once you're ready to confirm, we help finalise the booking and ensure everything is documented properly.

8 We stay with you

If plans change or you need alternatives, we're on hand. Our goal is to make the whole process smooth from start to finish.

The **tobook** Difference



Access the Right Venues:

We filter out the noise so you only see venues that match your brief.



Administrative Freedom:

We handle the heavy lifting so you can focus on the event content, not the logistics



Long-Term Partnership:

We learn your specific preferences, budgets, and approval processes. This makes each new search faster and more accurate than the last.